

Akanksha Public Charitable Trust

B 404, The Atrium, 49 Kalakshetra Road, Thiruvannamiyur, Chennai 600041
Tel: +91 (44) 2440 3447 or +91 99266 83778

The minutes of the meeting of the Board of Trustees of Akanksha Public Charitable Trust held at the office of the Trust at B-404, the Atrium, 49, Kalakshetra Road Thiruvannamiyur, Chennai 600 041 on April 4, 2015 at 10.00 a.m.

Present:

Mr Khodadad Moradian (on the telephone)

Mr Oswin Thayal

Mr Prayaag Joshi

Mr. Khodadad Moradian chaired the meeting.

Adoption of accounts

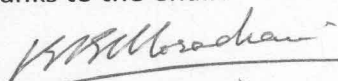
The meeting noted that the accounts of the trust for the year ended on March 31, 2015 had been audited. The meeting discussed the audit report and the finalized financial statements and adopted the same.

Resolution for accumulation of funds under section 11 of the Income Tax Act, 1961

The following resolution was passed unanimously after discussion:

"Resolved that the sum of Rs 226,145 (Rupees two lakhs twenty six thousand one hundred and forty five only) received towards providing relief to the poor, needy and distressed in Society, for providing education and health care to the needy and for the up-liftment of their standard of living should be accumulated and utilized for such objects during the next five financial years commencing from the financial year 2015-2016 by the Trust i.e., until such utilization, such sum should stand invested or deposited in the modes prescribed under Sec 11 and any other relevant Sections of the Income Tax Act, 1961. "

There being no other matters on the agenda, the meeting was declared closed with thanks to the Chair.



Mr Khodadad Moradian
Chairman

Akanksha Public Charitable Trust

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The minutes of the meeting of the Board of Trustees of Akanksha Public Charitable Trust held at the office of the Trust at B-404, the Atrium, 49, Kalakshetra Road Thiruvanniyur, Chennai 600 041 on September 30, 2015 at 2 p.m.

Present:

Mr Khodadad Moradian (on the telephone)

Mr Oswin Thayal (on the telephone)

Mr Prayaag Joshi (on the telephone)

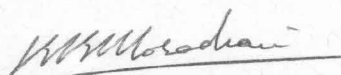
Mr. Khodadad Moradian chaired the meeting.

Review of activities

The meeting noted that all regular activities of the Trust were being carried out.

Mr Prayaag Joshi briefed the meeting regarding various operational matters and the meeting discussed the same and expressed satisfaction about the work being carried out.

There being no other matter on the agenda, the meeting was declared closed with a note of thanks to the Chair.



K K Moradian
Chairman

Akanksha Public Charitable Trust

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The minutes of the meeting of the Board of Trustees of Akanksha Public Charitable Trust held at the office of the Trust at B-404, the Atrium, 49, Kalakshetra Road Thiruvannamiyur, Chennai 600 041 on March 31, 2015 at 2 p.m.

Present:

Mr Khodadad Moradian (on the telephone)

Mr Oswin Thayal (on the telephone)

Mr Prayaag Joshi (on the telephone)

Mr. Khodadad Moradian chaired the meeting.

Review of activities

The meeting noted that all regular activities of the Trust were being carried out.

Mr Prayaag Joshi briefed the meeting regarding various operational matters and the meeting discussed the same and took various decisions.

The meeting noted that the Trust had undertaken the following work during the year:

a. Educational Support

13 children living in Chennai and 45 children living in and around Kumharpara village, Kondagaon district, Chhattisgarh and hailing from economically weak families had been identified in earlier years and were supported through the year by the Trust for their educational expenses. The children in Chennai studied in various schools and colleges in Chennai, and all the children in Chhattisgarh studied at the Saathi Round Table Gurukul school in Kumharpara.

b. Medical Relief

The trust had continued to sponsor medical expenses of poor and needy individuals resident in and around Balenga Para village, students of Imlee Mahuaa School and members of paid staff of the School and their spouses. Children studying in classes 6 and 7 of the School were learning to diagnose



common ailments such as coughs, colds, stomach upsets and skin disease and treat these ailments with safe ayurvedic preparations.

c. Imlee Mahuaa School

1. Solar lamps for students

The Trust had sponsored solar powered lanterns for all 55 houses in the village of Balenga Para where the Imlee Mahuaa School is located to enable the children in these homes to have a reliable source of light in the evenings and night at home to facilitate not just their studies and leisure time reading but also to enable their safety at home and outside.

The School had also procured solar lanterns for the 12 youngest children studying in the School and had given most of them their lanterns as soon as they learnt to read and to write. Their 48 seniors had already been provided such lanterns during this and earlier years.

The Trust continued this work further and provided lanterns to some of the younger children studying in Imlee Mahuaa School and procured a few more lanterns during the year for the purpose.

2. Electricity at School

After several decades of patient waiting, the residents of Balenga Para finally received connections to the electric grid during the year 2014-15.

Imlee Mahuaa School also applied and received its electricity connection on February 16, 2015.

The School has continued to use its solar lanterns for its lighting needs and had used the electricity connection from the grid only for its audio visual needs during the year. Towards this end, the School has procured a CD player during the year that went by and proposes to procure a television set and a computer during the year 2016-17.

The School had received donations of a used I Pad during the year and the children had already learnt to use these computers without any help from the adult members of the community.

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3. Educational work at Imlee Mahuaa School

The educational work at Imlee Mahuaa School had progressed well during the year.

Freedom and independence in learning and collective decision making

The educational program had also been suitably modified during the year 2015-16 to make it more relevant to the needs of the children who studied at the school and to ensure that it allowed a seamless movement for the children from their homes to school. Children were taking on increasingly independent, participative and responsible roles at school and it was decided to take further initiatives during the new academic year in enabling children to deepen their stakes in their own education.

Some of the roles that the children had already taken on during earlier years were having unsupervised classes for certain subjects on a regular basis, buying the school's requirement of vegetables and some food items at the local weekly market, and regulating each others' behavior through measures that they controlled.

During the years 2013-14 and 2014-15 children studying in classes 3 to 6 had assumed full freedom to design their own timetables every day, the responsibility to record what they did through the day on a daily basis and to report it regularly in a diary to their parents, to accompany the school's Principal during his weekly visits to Kondagaon for the school's work and annual trips to Chennai and other places for the work of the Trust in safeguarding and taking responsibility for stocking, issuing and safeguarding of sports equipment and some stationery required in the school, in learning to teach the youngest children of the school English and Hindi - all on a rotational basis and provided they were interested in taking such initiatives. These initiatives were continued further during the year.

During the year 2015-16, all of the sixty children benefited from complete freedom in learning. This was the result of a decision taken by the School community.

Through discussions in the meetings of the school community (comprising 60 students and three adults), the community explored the various areas in which the community restricted the individual freedom of its members and took collective decisions democratically (every member has a single vote



irrespective of the person's age or role in the School) to bestow the following freedom on all its members:

- i) Choosing one's teacher from among the books and materials, peers and adults available in the School;
- ii) Deciding what time to come to School and what time to go home from School between 7.30 am and 5.30 pm on any day between Monday and Saturday;
- iii) Deciding how one should spend one's day at School, which classes to attend, what activities to engage in, which books to study from, etc.;
- iv) Deciding when to take a holiday and stay at home;
- v) Offering others courses or opportunities to learn from oneself;
- vi) Training for a vocation of one's choice within or outside the School;
- vii) Allowing adult members of the School to decide how many hours they would like to work in the School.

The School community also took the following decisions:

- a. To bestow freedom on all members of the School community;
- b. To keep the School open for all the twelve months of the year 2016 on an experimental basis to allow members to come to School throughout the year and to allow them to have flexibility with respect to their holidays;
- c. To provide cycles to children once they are in class 6 and are 12 years old, provided they can ride on full size bicycles, and to allow them to take them away with them if they leave School, provided they continue to remain members of the School community for at least 3 years after purchase of the bicycles;
- d. To provide good quality wristwatches to children only when they are 18 years old and to provide them with basic wristwatches that are available locally once they are able to read the time;
- e. To not play games such as cricket, volleyball and badminton within the small premises of the School and instead play such games in the fields that adjoin the School, in order to safeguard the roof tiles of the School and to

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ensure compliance with this rule, to levy a fine of Rs 100 for breaking this rule;

f. To grant full and independent responsibility for various functional areas of the School to various members of the community such as the kitchen, store room, musical instruments, gadgets and books, stationery, keys, sports and games equipment and materials, medicines, embroidery and sewing consumables.

g. To make the rules relating to attendance based scholarship stricter;

h. To continue with the various practices relating to procurement of food, stationery, consumables, and services for the School, the destinations of various excursions during the coming year and the groups of members who would go on such excursions, the rules with respect to financial benefits being given to two adult members and other matters relating to the expenditures and operations of the School.

h. To keep the girl:boy ratio at 2:1 among the students of the School so as to reflect the sex ratio of the larger community in which the School was located in the School too.

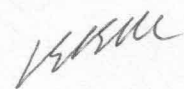
Freedom in assessment

One of the essential features of the free learning program is that the child takes independent decisions on her/his academic learning including her/his movement between grades. At the end of the year, children covered by this program took decisions on their respective movements from one grade to another.

This year, all the children studying in the School chose to study in the next grade. However two children who were admitted to the School during the current year, who had earlier studied in the Primary School in Kokodi - Kapil Netaam and Rohit Baghel, chose to study in class 3 instead of in class 5 (the class that they were studying in their earlier school).

Training for a vocation of choice

In discussion with the children, the School had taken up three projects during the year 2014-15 that would help the children start building vocational and entrepreneurial skills of their choice:



- a. Pottery and ceramics
- b. Library, reading room and book shop
- c. School teaching, administration and entrepreneurship

As at the end of the financial year, ten students – all girls – Dulaari Netaam, Bindeshwari Netaam, Seemaa Korraam, Anitaa Sodhi, Sandaay Korraam, Aseetaa Maraawi, Ranoti Netaam, Mamataa Mandaavi, Jamunaa Netaam and Chandrikaa Netaam were actively involved in these projects. The children work on these projects for 2 hours every day on four days of the week currently during their school time.

The School community decided in its meeting to pay scholarships of Rs 36,000 each to all the 10 students mentioned above for their involvement in the vocational and entrepreneurship projects. This scholarship is in addition to the attendance based scholarships that all students are entitled to.

Working in shifts

From January 2015, the School was organized in two shifts as follows:

Shift 1 from 7.30 am to 12.30 pm for 27 students of class nursery and class 1

Shift 2 from 12.30 pm to 5.30 pm for 33 students from classes 2 through 7.

This was done because it was being felt by all that the premises of the School were too small to accommodate all 60 students at the same time.

The working in shifts was changed to a single shift for all with effect from October 1, 2015 because the children in both shifts felt that they missed playing and learning with those from the other shift.

Excursions

Weekly class excursions to nearby places on foot and on bicycles continued. Two groups of members of the School went on excursions to Sewagram near Wardha in December, 2015 and to Bhopal, Amritsar and Bir in February 2016.

Helping with Organizational Work

During the month of April 2015, Mr Prayaag Joshi and two children – Anitaa Sodhi and Seemaa Korraam visited Raipur, NCERT – New Delhi and Chennai in connection with the work of making essential bulk purchases of medicines,

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consumables, stationery, books, for the School and completing the audit of the financial accounts.

During April 2016, Mr Prayaag Joshi and two students Bindeshwari Netaam and Sandaay Korraam will be visiting Raipur, New Delhi and Chennai with similar objectives.

Hosting Visitors

During the year, the School hosted visitors from all over India and abroad –

- Krunal, Shreeram, Vikas, Pranith, and Shehnaaz from Bachpan Banao, Dantewada
- Parimala from a rural school in Andhra Pradesh
- Swetha from Shantiniketan in West Bengal
- Prabir from Ambernath
- Sujit from Azim Premji University, Bengaluru
- Nishant from Bengaluru,
- Malvika from Delhi University
- Sanjay Sen from Tata Institute of Social Sciences and Eklavya
- Felix from Jawaharlal Nehru University
- Dr Pravin and Shaildidi from Rajnandgaon and Durg
- Emily from London
- Atish from Give India, Mumbai
- Ruby from Pune
- Shilpa, Maalu and Devaaji from Hemalkasa
- Subhash Joshi from New Delhi
- Nyla from Belagavi
- Sujatha from Kalpavriksh, Pune

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- Meha, Nivedita and Avantikaa from Pankhudi, Pune
- Rajesh and his family from Raipur,
- Kalyani from Pune
- Sakthi Vel from Madurai

Infrastructure

During the year, the School brought down the oldest structure in the premises - an old mud house that was being used by Shri Prayaag Joshi as his residence, since he is shifting to another house in the village. The area where the old house stood will be used as a play area.

Engaging with Formal Education

During the year, the school had obtained permission from the District Education Officer, Kondagaon for holding classes up to Grade VIII. The School had started discussing with its students and parent body about not taking the formal school beyond class 8 and encouraging its students to take up Open Learning programs of the National Institute of Open Schooling and the Chhattisgarh Open School after class 8 while learning vocational and entrepreneurial skills alongside. Some of the senior children in the School had shown interest in this alternative way of education and have started preparing for the examinations of the National Institute of Open Schooling.

Attendance based scholarships

During the year, the School assisted its new students in opening Public Provident Fund Accounts with State Bank of India, Kondagaon. Scholarships for the 59 students were deposited in their respective PPF accounts according to the rules framed for such scholarships i.e.

- a. Rs 500 for those members with less than 80 percent of attendance
- b. 50 percent of eligible scholarship for members with attendance of 80 percent or more but less than 85 percent
- c. 75 percent of eligible scholarship for members with attendance of 85 percent or more but less than 90 percent

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d. 100 percent of eligible scholarship for members with attendance of 90 percent or more but less than 95 percent and

e. 200 percent of eligible scholarship for members with attendance of 95 percent or more.

The eligible amounts of scholarships are as per the table below:

Class	Eligible Scholarship (Rs)
Nursery	500
1	1000
2	2000
3	3000
4	4000
5	5000
6	6000
7	7000

Attendance was computed for the period March 1, 2015 to January 31, 2016 for the purposes of the scholarship.

These scholarships are expected to help students fund their formal education and/or their vocational pursuits once they leave the School.

During the year the School paid scholarships for the year 2015-16 and for earlier years from Nursery onwards to all the students irrespective of whether they had attended classes from Nursery onwards in the School or not, except for the scholarship for the year 2014-15 already paid to them last year.

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School capacity and strength

As on March 31, 2016, 60 children (full capacity) studied at Imlee Mahuaa School from pre-primary to class 7. It is expected that 6 of the 60 children will leave the School during the month of April 2015 and four new admissions to replace them are already in the pipeline.

d. Organizational work

1. Relationships with donors

The Trust continued to have healthy relationships with all its regular donors who continued to support its activities from the inception of the work and during its progress during the last 16 years. This year the work of the Trust was supported by 26 donors who contributed money, assets and pro bono services as follows:

- a. Shri D K Oza
- b. Shri V K Sahu
- c. Shri Krunal Desai
- d. Shri Shriram Deshpande
- e. Shri Vikas Tiwari
- f. Ernst & Young Foundation
- g. Shri Rakesh Agarwal
- h. GIVE India (2527 donors routed their donations through the Give India portal)
- i. GIVE USA
- j. Smt Kaveri Gill
- k. Shri Dhananjay Date
- l. Shri Yogesh Sawdekar
- m. Smt Seema Joshi
- n. Ernst & Young Private Limited
- o. Nilubhau Limaye Foundation

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- p. Shri Vinod Agarwal
- q. Smt Shruti Thakar
- r. Shri D N Sharma
- s. Shri Amol Kale
- t. Shri Rajesh Panjwani
- u. Smt Sanjeevani Joshi
- v. Shri Shrikant Kale
- w. Smt Rupali Belhe
- x. Smt Gauri Bhagwat
- y. Shri Yogesh Tibrewal
- z. Shri Vishnu Agrawal

2. Relationship with GIVE Foundation

The Trust had renewed its relationship with Give Foundation and had completed the process of accreditation with Give India.

During the year the Trust received approximately Rs 673,000 from approximately 2527 individual donors who had contributed through Give India. The Trust had opened four donation options in the Give India portal –

- a. for sponsoring healthy meals at Imlee Mahuaa School
- b. for sponsoring the educational expenses of the 13 children in Chennai
- c. for sponsoring the educational expenses of 45 children in Kumharpara and
- d. for sponsoring the scholarships for children studying in Imlee Mahuaa School

3. Listing by HelpYourNGO

The Trust continued to be listed with HelpYourNGO, an organization that independently reviews the work of NGOs and lists them on its website and in its Yearbook and also rates the NGOs for their financial performance. Akanksha has received a 5 star rating from the organization.

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A review of the working of Imlee Mahuaa School and other work of the Trust was done and the meeting expressed satisfaction about the work that was being done. The meeting expressed special thanks for the support that all the donors had extended to the work of the Trust during the year and in the years that have gone by.

Finalization of Accounts, Annual Report, Appointment of Auditors

The trustees reviewed the activities for the year and also noted that the draft accounts for the financial year ended on March 31, 2016 had been prepared and submitted to the auditors for their audit and opinion. The accounts and annual report were reviewed and approved by the meeting.

It was noted that the annual report contained the necessary disclosures that facilitated transparency and accountability as recommended by the Credibility Alliance Norms. The meeting resolved to continue to make such disclosures to the maximum extent possible recommended irrespective of whether there was any legal or other obligation on the Trust to do so.

The meeting also resolved that M/s Velu Muthu Associates, Chartered Accountants, Chennai be and are appointed as the auditors of the trust for the financial year ending on March 31, 2017.

Plans and budgets for 2016-17

Approval of plans and budget

Plans for the work to be carried out during the year 2016-17 were presented to the meeting. This included details of the various activities that the Trust would undertake. A budget for the activities was also presented for carrying out the activities listed in the plan. Both the plan and the budget were discussed and approved by the meeting as follows:

Planned activities

The plan for 2016-17 for the trust included admitting girl children in the new academic year only to replace students who leave the School so that the total student strength does not exceed its capacity of 60, taking three groups of children and adults on tours of Lakshmi Ashram, Kausani, Sevagram Ashram, Wardha and Bhopal, Amritsar and Bir and neighboring areas, changes to the curriculum to make it more relevant to the children and making them more self reliant in their own learning and education, introducing more vocational projects for older children in the areas of their interest, equipping the office and audio visual room with the necessary facilities and equipments for using

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audio visual aids in learning and teaching, making further attendance based scholarships to students, increments in remuneration of staff members, continuing to support 13 children in Chennai and 45 children in Kumharpara village, for their educational expenses, etc.

Budget 2016-17

The budget of incomes and expenses for the year ending on March 31, 2017 was presented reviewed, discussed and approved as follows. It was noted that the income budget for the year 2016-17 was based only on committed or expected donations and interest income and the expense budget did not include any contingencies towards expenses.

Estimated Income

Particulars of Income	Unaudited income for the FY 2015-165 (Rs)	Budgeted income for the FY 2016-17 (Rs)	Remarks
Donations	21,99,078	13,39,700	Regular donors : Mr D K Oza Rs 1,000, Mr Dhananjay Date Rs 60,000, Nilubhau Limaye Foundation Rs 20,000 and Ernst & Young Foundation Rs 901,700, Rakesh Agarwal Rs 5,000, Vinod Agarwal Rs 100,000, Vishnu Agarwal Rs 40,000, Sanjeevani Joshi Rs 2,000, Shrikant Kale Rs 50,000, Rajesh Panjwani Rs 150,000, Gauri Bhagwat Rs 10,000
Interest income	126,659	126,700	No change in interest income has been budgeted.
Surplus or (Shortfall)	(28,261)	(918,300)	To be met by mobilizing additional donations and liquidating reserves if required
Total	23,53,998	23,84,700	

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Estimated expenses

Particulars	Unaudited expenditure for the year 2015-16 (Rs)	Budgeted expenditure for the year 2016-17 (Rs)	Remarks
Educational Aid (Chennai)	273,969	288,000	Thirteen existing children studying in schools and colleges in Chennai @ Rs 22,000 p.a. per child on an average – 5 percent increase over last year
Educational Aid (Kumharpara)	172,500	181,000	45 existing children studying in Kumharpara village in Kondagaon district of Chhattisgarh @ Rs per child per annum - 5 percent increase over last year.
School premises and maintenance	9,470	10,000	Estimated cost of routine maintenance - 5 percent increase over last year
School meals	298,652	314,000	5 percent inflation over last year's expenses
Medical Relief	32,863	35,000	5 percent inflation over last year's expenses
Communication costs	16,162	17,000	5 percent inflation over last year
School Supplies	167,535	176,000	5 percent inflation over last year.
Scholarships	819,100	655,000	As per note below

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Staff Costs	210,556	240,000	1 full time teacher at Rs 10,000 per month and 1 part timers at Rs 7,500 per month and reimbursement of medical expenses to staff and their families.
Travelling (Board)	111,702	117,000	5 percent increase for inflation.
Travelling (Beneficiaries)	227,349	336,000	3 trips of varying durations between 7 and 19 days to Sevagram, Wardha, Lakshmi Ashram, Kausani and Bhopal, Amritsar, Bir for 39 children and 6 accompanying adults (6) and 1 trip of 10 days to New Delhi and Chennai for 2 children and 1 adult - 5 percent increase for inflation plus estimated cost of additional excursion for 16 children
Audit Fee	13,500	15,000	10 percent increase over last year
Bank Charges	640	700	5 percent increase over last year
TOTAL	23,53,998	23,84,700	

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Scholarships have been budgeted as follows:

Grade	Number of students	Maximum annual Scholarship (Rs)	Total Scholarship for that grade (Rs)
Nursery	6	500	3,000
1	6	1,000	6,000
2	nil	2,000	nil
3	13	3,000	39,000
4	10	4,000	40,000
5	6	5,000	30,000
6	8	6,000	48,000
7	3	7,000	21,000
8	6	8,000	48,000
Bonus for attendance exceeding 94%	10	6000	60,000
Project related	10	36,000	360,000
Total			655,000

It was resolved that the estimated **shortfall of Rs 918,300** should be financed by mobilizing additional donations and liquidating fixed deposits if need be.

Employee matters

Salaries of teachers with 2-3 years' work experience and who have passed their class 12 or who are graduates but who have not passed their B Ed or D Ed examinations in private schools in the Kondagaon region are between Rs 2000 and Rs 12000 per month. Minimum salaries of Government teachers with similar qualifications and with work experience are in the range of Rs 12,000 to 20,000 per month.

In this light and after considering the cost of living and family size (needs) of the adult members of Imlee Mahuaa School, it was resolved to remunerate all full time (48 hours per week) staff working in Imlee Mahuaa at the rate of Rs 10,000 per month and all part time staff working in Imlee Mahuaa at rates proportional to their hours of work effective April 1, 2016.

Travel Policy

All travel expenses were examined by the meeting and it was noted that expenses on travel had been incurred as per the travel policy of the trust except in a few instances where private transport had to be booked for transporting patients to hospitals on an

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emergency basis or where travel by air conditioned class had been undertaken during months other than the approved months. These matters were discussed and post facto approval was accorded to such expenses.

Review of statutory compliance

The Board reviewed the various matters related to statutory and regulatory compliance that the Trust had to make under Indian laws and noted that it was satisfied that the activities of the Trust were in line with the stated purpose and objects of the Trust in its trust deed and that all the acts of the Trusts complied with the laws and regulations of India.

It was resolved to seek an order from the Income Tax Department directing ICICI Bank and State Bank of India not to deduct income tax at source on interest accruing on the fixed deposits and savings deposits of the Trust. It was also resolved to file the necessary returns with the Home Ministry under the FCRA Act as soon as the audit is completed.

The Board reviewed the disclosures made by all the members of the Board and noted that none of the Board members or any of their relatives (as defined in the Companies Act 1956) drew any remuneration from the Trust as on the date of this meeting or during the financial year ended on March 31, 2016 and that none of the members of the Board were members of any political party or held any office with any political party.

The Board also noted that none of its members or any of the members of the staff employed by the Trust had entered into any transactions involving conflicts of interest between the Trust and the members of the Board or the Trust and the staff members.

Application for renewal of registration under the law on free and compulsory education

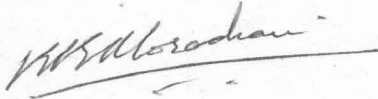
The Board noted that the annual application needed to be made to the District Education Officer, Kondagaon to seek registration under the law for free and compulsory education for Imlee Mahuaa School for conducting classes upto class 8. Towards this end the following resolution was passed unanimously after due discussion on the subject:

Resolved that Imlee Mahuaa School, Balenga Para may conduct classes between Pre-Primary and Middle School (Class 8) during the academic year 2016-17 and that all the members of the Board of Trustees – Shri Oswin Thayal, Shri Khodadad Moradian and Shri Prayaag Joshi are hereby authorised to prepare and sign singly all papers and make

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all applications, declarations and affidavits as may be required for seeking or renewing affiliation / approval / registration / permission of the District Education Officer, Kondagaon for renewing the registration of the school under the law on free and compulsory education for children. It was further resolved that such application be prepared forthwith and filed on or before April 30, 2016 being the last date for filing such application.

There being no other matter on the agenda, the meeting was declared closed with a note of thanks to the Chair.

A handwritten signature in dark ink, appearing to read 'K K Moradian', is written over a horizontal line.

K K Moradian
Chairman